

LAAS Executive Committee Meeting

March 5, 2018, 10:30am

(Via Zoom Conference Call)

In attendance:

Mallory Furnier

Jessica Gambling

Phyllis Hansen

Kelsey Knox

Sue Luftschein

Liza Posas

Notes:

1. Mayme Clayton Library and Museum Status and Visit

- The EC is in favor of writing a support letter for the collections, but need some more information on logistics. Need clarification on whether or not they want support to stay at their current location and/or if they are looking for support partnerships.
- Jessica G. suggestion: tour (possibly Thursday morning), as well as meeting with Board at their next meeting

2. Archives Bazaar Planning 2019

- Sue will put out call for committee members via LAAS listserv
- Liza and Sue will talk about this and make sure to get USC staff involved early

3. Nominations for open LAAS EC roles 2019-2021

- Elections will be at June 11<sup>th</sup> meeting - need nominations at least three weeks prior, and publicize candidates at least two weeks prior to this date
- Question came up: Would it be possible to have a remote EC member? Would a remote LAAS member be better as part of an ad hoc committee or working in tandem with a local EC member instead of being an EC member? Could call in via Zoom, but also concerns about the need to be present in person at General Membership meetings and events. Will give it some thought and revisit item in advance of election at next EC meeting in May.

- Question: Is there a max number of EC members? Mallory will read Charter/By-laws fine print and we'll revisit at May EC meeting.
- Executive Committee members with terms ending this year:
  - Mallory, Chair
  - Phyllis, Membership and Nominating co-lead (though we really need a Programming and Education Lead, as we currently have a shared Lead on Membership and Nominating)
  - Jessica H., Exhibits Lead

#### 4. LAAS 25th Anniversary Planning Update

- Tentative yes on collaborating for a possible LA history research symposium in 2020
- Mallory will set up Zoom meeting for initial Anniversary Planning Committee, based on initial list of interested membership from the last General Membership meeting
- Mallory will keep Hugh McHarg and Tyson Gaskill in the loop on planning activities
- Fall exhibit at USC with TBD dates and details

#### 5. Announcements/Open Floor for Other Updates

- LAAS as a co-host for event at USC for Finding Your Roots (PBS SoCal/KCET), Tuesday April 9<sup>th</sup>, panel on genealogy in archives oriented toward Los Angeles genealogists, TBD evening timing
- California Historical Society is doing a Pasadena Museum History tour, Phyllis will forward information, Liza can talk to CHS about a possible LAAS tour

#### 6. New Member Review

- New research and student members only this month. We need additional information from recent archives members form submissions before discussing

#### 7. April General Membership Meeting Agenda and Mini-workshop

- TBD Title: Disaster/preservation planning mini-workshop, using Directory as a resource (Liza will lead, and reach out to Julie Page on this)
- Call for nominations for LAAS EC
- Possible mini-workshop on loan paperwork, to be confirmed
  - Touring Ebell Building and Archives

Next Executive Committee Meeting (Zoom call): Friday, May 24<sup>th</sup>, 9:30-10:30am