

L.A. as Subject Executive Committee Meeting
Thursday, November 29, 2018, 8:00am

In attendance:

Jessica Gambling
Mallory Furnier
Sue Luftschein
Liza Posas
Stella Castillo
Alexis Adkins

Agenda:

1. New Members List (Liza)
2. Directory Discussion (Liza and Stella)
3. LAAS Newsletter (Liza)
4. Grant Updates (Liza)
5. Updates to Editing LAAS Website (Liza)
6. Standing Items:
 - a. New Members Review (Liza)
 - b. Agenda for next General Membership meeting

Notes:

1. New members list

Some new members do not have collections. Discussion over whether or not they should be categorized under affinity groups rather than repositories. Perhaps the current LAAS directory is not appropriate for them.

The Chris Burden Foundation has joined.

2. Directory Discussion

The EC wishes to enforce the membership requirements outlined in the *Beyond the Bazaar* newsletter. This will help set the stage for the directory project. We do not only want to see members at the Archives Bazaar; they need to participate in other ways to remain in good standing. The EC will email the membership to inform them that these requirements will be enforced, but will not cull the directory of inactive members without informing them first. Jessica G. and Stella will work on the wording of this email.

3. LAAS Newsletter (Liza)

The EC considers the *Beyond the Bazaar* newsletter distributed at the Archives Bazaar to be a success.

4. Grant Updates

An information session on the **IMLS Digital Residency** program took place immediately after the EC meeting. Twenty people RSVP'd and half of them were non-members. Repositories must be members to participate.

Stella Castillo has been hired as the new LAAS Community Archives Specialist through the **California State Library Pitch-an-Idea grant program (LSTA)**.

- She will begin doing site visits soon. Media Current at USC is developing the new directory/platform for this project.
- **We will start referring to it as a platform and not a directory.**
- Stella will meet with USC Metadata and Digital Librarian Wayne Shoaf to discuss the taxonomy for the platform.
- A storyboard/wireframes will be shared with the membership

Action item → EC members are to review 10 entries from the current directory to evaluate what is working and what is not.

NEH Community Histories Digitization Project: Zoe Nissen has been hired at USC for this project. Sue Luftschein and Rachel Mandell will serve as co-Principal Investigators for the grant. Rachel is replacing Giao Luon Baker, who has accepted a position at Duke University.

7. Updates to Editing LAAS Website (Liza)

Not discussed

8. Standing Items:

- a. New Members Review (Liza) → see item 1
- b. Agenda for next General Membership meeting
 - Stella's survey results will be distributed.
 - Think of questions for Stella to ask membership. She will be in attendance along with Zoe to introduce themselves and their projects to the membership.

- Jessica G. will lead a quick overview of the newsletter Beyond the Bazaar that was distributed at the Archives Bazaar.
- In keeping with tradition, LAAS Executive Committee members will bring a potluck item to share with membership.