

L.A. as Subject Executive Committee Meeting  
Friday, September 28, 2018, 8:30am

In attendance:

Kelsey Knox  
Jessica Gambling  
Mallory Furnier  
Sue Luftschein  
Phyllis Hansen  
Liza Posas (joined via Zoom)  
Jessica Hough  
Alexis Adkins (joined via Zoom)

Agenda

1. LAAS Website Follow Up (Liza, Mallory)
2. Beyond the Bazaar Newsletter (Jessica G. and Liza)
3. Archives Bazaar Updates (Liza and Sue)
4. History Keepers Education Program (Jessica H.)
5. Grants Expectations for Executive Committee (Liza)
6. November LSTA grant Info Session (Liza)
7. December Meeting Location Needed (Liza)
8. OC Archives in Action (All)
9. Standing Items:
  - a. New Members Review (Liza)
  - b. Agenda for next General Membership Meeting (Mallory)

## Notes

### 1. LAAS Website Follow Up (Liza, Mallory)

- Liza met with Mike Jones - he will add a place on the website for General Membership Meeting Notes. For now attach them to the old event page for the meeting.
- He is working on us being able to embed slideshows in articles
- Currently, the exhibits on the events page disappear after the opening date has passed. He is adding an exhibition section to the events page to work around this issue.
- Everyone on the EC write a bio for the website. You can post it yourself or send it to Mallory to post

### 2. Beyond the Bazaar Newsletter (Jessica G. and Liza)

- The purpose of the newsletter is to inform members and encourage participation.
- Distribution is targeted to LAAS membership
- Will be distributed at the Archives Bazaar. We will give them to exhibitors first
- Tyler at USC can print 250 copies
- The newsletter will also be distributed via email
- Articles can be very brief (50 words)
- Jessica G. will send the completed version to Liza, who will give to Tyler on Monday 10/8
- Sue and Phyllis can help with layout and editing

### 3. Archives Bazaar Updates (Liza and Sue)

- There will be 75 exhibitors
- Tyler is working on getting the exhibitor and speaker list up on the website
- USC has started checking IDs of people entering the Doheny Library as a security measure
- Program:
  - Jay may pull out. If so, we can use that time slot for 2020 event planning. Maybe have a visioning experience for attendees to participate in.
  - Program times are in Google Drive
  - Home Movie Day is out
  - LAPNet will present in the morning
  - Room 233 will be open all afternoon
  - Maybe the EC should have separate meeting to discuss the program

### 4. History Keepers Education Program (Jessica H.)

- Broad Museum tour and workshop on October 12th filled up quickly
- Jessica is still in discussion with Sharon Robinson at the Huntington about hosting a loans workshop. Sharon is trying to find a location.
  - Liza has not yet asked the registrar at the Autry about hosting the workshop there
  - Should the focus be preparing a loan or just setting up a loan program? Should it also discuss outgoing loans?
  - Could possibly host at the Getty Villa. Need to find out contact information.
- Sue says we should tie in tours.

5. Grants Expectations for Executive Committee (Liza)

- Liza needs to announce IMLS Laura Bush Residency program
  - Putting together an advisory board. There will be an information session about this in November to find out who would be interested in serving on the board
- LSTA
  - **How does everyone feel about the directory now?** We need help from the EC with user portion and visioning. Gao will reach out to the EC
  - USC is interviewing for community archives specialist to update directory
  - Gao and Liza are co-primary investigators

6. November LSTA grant Info Session (Liza)

Liza is planning an information session about the LSTA grant, time and location TBA

7. December Meeting Location Needed (Liza)

Need a location for the December 11, 2018 General Membership meeting. Some possibilities: Glendale Public Library, Natural History Museum

8. OC Archives in Action (All)

CSU Fullerton, UC Irvine, Chapman University, and the Anaheim and Orange Public Libraries will be hosting OC Archives in Action on November 3, 2018 at the Bowers Museum. It was announced on the west\_arch listserv and billed as a compliment to the Archives Bazaar. However, this is the first the EC has heard of it. We should reach out to them so that we can work together.

9. Standing Items:

a. New Members Review (Liza)

- California History Research Library at the Rancho Los Cerritos Historic Site
- Teresa Loreaga (research member) - has an archive of clothing and a photo archive of contemporary L.A.
- David Jones of the SS Lane Victory, a 1945 Merchant Marine ship docked at Los Angeles Harbor in San Pedro
- David Ginzer (research member)

b. Agenda for next General Membership Meeting (Mallory)

Tuesday, October 9, 2018 at  
USC Doheny Library  
Special Collections, Room DML 206

- Will be all about the Archives Bazaar on Saturday, October 20, 2018
- Liza will not attend
- Will Tyson or Patty (of USC Libraries?) be able to attend?