

Name: LA as Subject Executive Committee Meeting	Date: May 10, 2006
Present: Phil Ethington, Robert Marshall, Ken McGuire, Mario Ontiveros, and Claude Zachary Absent: Host: University of Southern California	Time: 8:30am – 10:00am Quorum: Yes
<p>I. Call to Order Robert Marshall (Chair) called the meeting to order at 8:40 a.m.</p> <p>II. The Executive Committee approved the April Executive and general Archives Forum meeting minutes.</p> <p>III. LA as Subject Web site, listserv, online directory</p> <ul style="list-style-type: none"> • We will be unable to update any records in the LA as Subject online directory until after June 15, 2006 as USC make changes to some of its Web sites. • Mario will post the above notice to the listserv. <p>IV. Archives Bazaar</p> <ul style="list-style-type: none"> • Seventeen Forum members have reserved a table for the event. • To ensure a range of archives and collections at the event, Mario, Phil, Ken, and Claude agreed to contact members to encourage them to participate. Each will give an update at the June meeting. • As a model for members who have never exhibited “highlights” from this archives / collections, Mario will ask Forum member Wally G. Shidler to give us a demonstration of his “collection in a suitcase” at the June meeting. • Reminder: The Archives Bazaar will have a table dedicated to publications on Los Angeles. The Executive Committee will need to appoint someone to take the lead on this project. <p>IV. June Meeting</p> <ul style="list-style-type: none"> • Host: Santa Monica Public Library -- located at 601 Santa Monica Boulevard Santa Monica, CA. • Agenda item: Robert Marshall will give a short presentation on the application process for the upcoming National Historical Publications and Records Commission, California Historical Records Advisory Board grants (NHPRC). • <p>V. Meetings:</p> <ul style="list-style-type: none"> • July 11, Executive Committee meeting at USC • August meetings – cancelled • September 12, Executive Committee and general Archives Forum meetings • October 10, Executive Committee meeting, USC • November 4, Archives Bazaar + Annual Meeting, Huntington Library, 10am - 4pm. 	
<p>NEXT MEETING: June 14, at Santa Monica Public Library. The meeting will begin at 8:30am.</p>	