

Name: LA as Subject Executive Committee Meeting	Date: April 12, 2006
<p>Present: Phil Ethington, Ken McGuire, Mario Ontiveros, and Claude Zachary</p> <p>Absent: Robert Marshall (Chair)</p> <p>Host: Metro Transportation Library & Research Center Los Angeles County Metropolitan Transportation Authority</p>	<p>Time: 8:30am – 10:00am</p> <p>Quorum: Yes</p>
<p>I. Call to Order Mario Ontiveros called the meeting to order at 9:35 a.m.</p> <p>Please note: As part of his Advocacy Committee responsibilities, Marshall missed our meeting to attend a meeting with Hynda Rudd and members of the LA County Board of Supervisors' Records Management team at the Post Office Terminal Annex.</p> <p>I. The Executive Committee approved the February and March meeting minutes.</p> <p>II. LA as Subject Web site, listserv, online directory</p> <ul style="list-style-type: none"> • For the past two months, we have received updates from Forum members. The increase might be due to the “please update” reminders that Mario mentions during each meeting. Another, reason: members are updating their records for the upcoming Archives Bazaar. • Mario is able to complete the update process within one to two business days. <p>III. Archives Bazaar</p> <ul style="list-style-type: none"> • Currently 10 organizations have responded to our call for participating in November’s event. They are: <ol style="list-style-type: none"> 1. Occidental College Library Special Collections 2. Autry National Center 3. Bison Archives 4. History Department of the Los Angeles Public Library 5. Santa Monica Public Library Archives 6. Historical Collection Beverly Hills Public Library 7. Delmar Watson Photography Archive 8. St. Vincent Medical Center Historical Conservancy 9. Shelley Gazin 10. The UCLA Chicano Studies Research Center Archive • Mario will extend the RSVP deadline from April 15 to May 15. Another “Call for Participation” will be posted to the Forum’s listserv. • Mario offered one suggestion: If we do not receive very many RSVPs, we should plan to personally invite members in the online directory that would exhibit the diversity of our collections/archives. • Ken McGuire suggested that the Archives Bazaar have a table dedicated to publications on Los Angeles. The Executive Committee will need to appoint someone to take the lead on this project. 	
<p>NEXT MEETING: May 10, at USC’s Doheny Library. The meeting begins at 8:30am.</p>	