1. California Historical Society Re-Opening Plans (Frances Kaplan)
   - North Baker Research Library reopened on 11/13/2020 in accordance with San Francisco guidelines and 2 weeks later closed because San Francisco moved into the “purple” tier of California’s reopening risk tiers.
   - Their opening plans included three phases.
     - Phase 1 involved remote reference support and reproduction services.
       ▪ The research library is located at the back of the building with limited space, no windows, and limited airflow.
       ▪ Oxford University and MIT started to use color-coded ranks in August 2020 starting with 1 researcher at a time in library.
       ▪ REALM studies examined how long items should remain in quarantine.
       ▪ And CHS asked the question, “If you open, will they come?”
   - Phase 2 would be a test case with single person appointments and allowing own staff to come to work in the library.
     - Phase 3 involved continuing to offer additional remote reference to reduce the need for people to come into the library. All guidelines would be in place, limiting the number of people in the building, implementing high standards of hygiene amongst staff and patrons, and communicating effectively with patrons to ensure they understand the rules.
   - They planned to be open 2 days a week and host researchers for two-hour time periods with 30 minutes between appointment for cleaning.
   - A confirmation email would be sent to the researcher the day before reminding them of the rules.
   - At the time of registration, patrons sign a complete questionnaire re: health status name, time, email information which could be used for contact tracing.
   - Both staff and patrons would be required to wear a mask.
   - Staff would use gloves to page materials; but patrons would not be required to use gloves unless they were handling photographs (pre-COVID rules).
   - Materials used by patrons would have a designated quarantine time – ranging from 72 hours to 7 days.
   - All surfaces would be cleaned; chairs removed to allow for social distancing; and a plexiglass shield would be between staff and researcher.
   - Programs, events, open houses are all on hold.
   - Q&A and discussion followed Kaplan’s presentation

2. Virtual Exhibits Lightning Round (these will be recorded)

2.a. Los Angeles Public Library Photo Collection (Christina Rice)
   - Life on a String: The Yale Puppeteers & The Turnabout Theatre offers a sneak peek of the physical exhibit
   - https://exhibits.lapl.org/lifeonastring/
2.b. Center for the Study of Political Graphics (Carol Wells)
- Activists, Artists and Sisters: Posters on Women Fighting for Justice
- https://www.politicalgraphics.org/activists-artists-sisters

2.c. Autry Museum Library and Archives (Liza Posas)
- What’s Her Story: Women in the Archives
- https://theautry.org/exhibitions/whats-her-story-women-in-the-archives
- Is an in-gallery exhibit with an online component; an “exhibit micro-site.”

2.d. Lanterman House (Julie Yamashita)
- Julie shared “the many incarnations of one exhibition,” Emily Lanterman: Grand Dame of La Canada
- A physical exhibition was mounted in the Lanterman House in Fall 2019.
- Over the summer, a presentation on foam board appeared in the local public library.
- A PowerPoint video version will be created in January 2021.

2.e. Special Collections & Archives, CSUN (Mallory Furnier)
- Los Angeles: On Film and On Record
- https://library.csun.edu/SCA/LibraryExhibits/losangeles
- Mallory commented there is an increased accessibility with online exhibits that allows for a deeper dive into the materials; especially since no there is no audio/visual capability in their physical exhibits.

2.f. LA as Subject (Alejandra Gaeta)
- When I Think of Home: Images from LA Archives
- https://scalar.usc.edu/works/when-i-think-of-home/index

2.g. Q&A followed the Virtual Exhibits Lightning Round

3. Archives Bazaar Debrief Discussion (Liza Posas)
- The virtual environment allowed for more evergreen materials and will be longer lasting than just the day of the bazaar; allowed for more attendees from beyond SoCal to international.
- Next year we could do some additional online components perhaps even a hybrid event.
- When I Think of Home exhibit had 370 visitors in October and 106 visitors in November.
- Liza thanked all who contributed.

4. Standing Items

4.a. Approval of October Meeting Notes (Lisa Crane)
- Notes were approved

4.b. New Members Welcome (Julie Yamashita)
- Garifuna Museum of Los Angeles
- Burbank Public Library
4.c. General Announcements
   • The year-end newsletter is now available online at

5. Show your Sheets!: A Musical Show and Tell
   • To keep things festive for the December meeting, members were encouraged to (virtually) bring sheet music from their collections to “show and tell.”
   - Mallory Furnier (CSUN) - https://digital-collections.csun.edu/digital/collection/IGRA-scores/id/16
   - Lisa Crane (TCCL) - https://ccdl.claremont.edu/digital/collection/p15831coll6/id/3212/rec/6
   - Victoria Bernal shared a variety of items from her family collection.
   - Wally Shidler shared a transportation item.