

***The LA as Subject Archives Forum
Meeting Overview***

Date: October 11, 2005

Time: 10am – 11:30am

Host site: University of Southern California

Attendees: (listed below)

I. Call to Order

Robert Marshall, Chair, called the meeting to order at 10:15 a.m.

II. Acknowledgements

The Forum would like to thank the staff at ARC/ISD at USC for hosting the meeting, offering complimentary parking, and providing breakfast. Special thanks to Corey Powell for all his administrative help in arranging the meetings.

III. Open Forum (announcements, upcoming events, needs, concerns, etc.)

Forum members presented their current projects.

V. Annual Meeting

RE: Publicity

Mario Ontiveros gave an overview of the upcoming Second Annual Archives Forum Meeting on November 10, 2005 at the University of Southern California. He noted that the event flyer will be mailed during the week and that the second round of publicity has already started via the LA as Subject listserv. In addition, Mario called or sent emails to members who have recently listed their archives/collections in the LA as Subject Database.

RE: Display of materials

The Forum is encouraging members to bring their brochures, flyers, and event calendars to display at the annual meeting. This is a great opportunity for you to promote your archives and collections to your peers in Los Angeles.

Mario reviewed the guidelines:

1) Send an "Image RSVP" to montiver@usc.edu by Tuesday, November 1st. Please state the type of objects you intend to bring and their dimensions [e.g., 4 photographs, 8" X 10"].

2) For presentation, please create your own labels to display with the objects [e.g., "Los Angeles Infirmary (later St. Vincent's Hospital)," 1908; Photograph courtesy St. Vincent Medical Center Historical Conservancy].

In addition, Mario also asked members if they had any particularly needs or requirements to display materials from their collection. Several requested assistance transporting the objects, requests were made for a DVD player, monitor, and easels. Mario will follow up with member requests via email.

VI. Archives Bazaar

Phil Ethington read the following overview of the event, which is slated for March or April 2006:

First Annual Los Angeles Archives Bazaar

If you are researching any imaginable subject concerning Los Angeles and wish to know what archives hold materials of greatest interest to you, then you cannot afford to miss the "First Annual Los Angeles Archives Bazaar" at the Huntington Library, *** DATE, 2006. Co-sponsored by the LA as Subject Archives Forum, the Huntington-USC Institute on California and the West, and the Los Angeles History Research Group, this major event will feature "booths" representing more than 40 archives in the Los Angeles region, specializing in materials relating to Los Angeles and covering the full range of subjects, from the arts and culture, to communities, economics, and politics. Researchers will be able to browse a wide array of subject matter, talk to archivists about their holdings, and make appointments right there, to visit and research in the many archives represented. Advisers will also be available to introduce researchers to more than 200 archives that are members of the LA as Subject Archives Forum, which maintains an active online directory of archives. Throughout the event, a series of speakers will also discuss the holdings of their archives, which range from the very large (USC, UCLA, Huntington, Getty) to less-visible, but infinitely valuable, community-based archives scattered throughout the Los Angeles metropolis.

Note: Dace Taube, Dale Stiebler, Robert Marshall, and Mario Ontiveros volunteered to serve on the Archives Bazaar Planning Committee.

V. Tours of USC's current exhibitions: *Setting the Stage: The Rise of American Popular Theater* and *Fight On! Celebrating 125 Years of the USC Spirit*.

After the meeting, curator Tyson Gaskill gave Forum members a behind the scenes tour of these exhibitions. Tyson and Andrew Wulf talked with us about the exhibition process -- curating within an historic building, lighting techniques, incorporating audio and visual elements, graphics, etc. It was a wonderful opportunity for Forum members interested in learning more about exhibition display -- and a perfect way to see the exhibition from a curator's perspective. Thanks Tyson and Andrew!

Attendees

William C. Beverly, Jr., Eight & Wall, Inc., EighthandWall@aol.com

Phil Ethington, History Department, University of Southern California, philipje@usc.edu

Shirley Ito, Amateur Athletic Foundation Sports Library, Slto@aafla.org

Phil Kovinick, Writer and Archives Advocate, mareko@pacbell.net

Robert Marshall, The Urban Archives Center, California State University, Northridge,
robert.marshall@csun.edu

Kenneth W. McGuire, Historical Conservancy, St. Vincent Medical Center,
KennethMcGuire@dochs.org

Cynni Murphy, Santa Monica Public Library, cynni.murphy@smsgov.net

Mario Ontiveros, University of Southern California, montiver@usc.edu

Teri Robertson, Archives Advocate, tessbobfils@uclalumni.net

Wally G. Shidler, Historical Collection of Southern California Ephemera, no email
address available

Tom Sitton, Natural History Museum of Los Angeles County, sitton@nhm.org

Dale Stieber, Occidental College Library, dstieber@oxy.edu

Karen Stokes, Getty Research Center, kstokes@getty.edu

Michael Swift, Geography Map Library, California State University, Northridge, no email
address available

Kris Tacsik, Geography Map Library, California State University, Northridge,
hfgeg008@csun.edu

Carol A. Wells, Center for the Study of Political Graphics, cwells@igc.org;
cspg@politicalgraphics.org