

***The LA as Subject Archives Forum
Second Annual Meeting***

Date: February 14, 2006

Time: 10:00am – 11:30am

Host site: Beverly Hills Public Library Historical Collection

Attendees: (listed below)

I. Call to Order:

Robert Marshall, Chair of the LA as Subject Archives Forum, welcomed everyone and thanked the Beverly Hills Public Library Historical Collection for hosting the meeting.

Special thanks to Frank Piontek and Gail Stein for all their efforts made on the Forum's behalf. They arranged for a wonderful breakfast. Special thanks to USC for covering the cost of the breakfast.

II. Member Introductions

For a list of attendees, please see below.

III. Open Forum (announcements, upcoming events, needs, concerns, etc.)

**Follow up to the Grant Writing Workshop

This issue was presented via email by Christopher Coleman, Librarian for: Classics; History of Science; Study of Religion; & Preservation Librarian, YRL Collections, Research & Instruction Services, UCLA Library.

He wanted to know how we could:

1. What are the ways that the Forum could bring together people with related collections that want to preserve or digitize for access and encourage them to write joint funding proposals to get the work accomplished?
2. How might we contact all those who attended the USC workshop in order to get interested parties together?
3. Are there other approaches to make?

During the ensuing roundtable discussion about how to begin locating related archives / collections with related interests / needs, Forum members suggested:

1. Find a commonality that links the archives/collections (e.g. similar content)
2. Review LA as Subject online directory to find member institutions with parallel archives / collections.
3. Could LA as Subject serve as a commonality?

Action Item: Place the item on the agenda for the April Forum meeting. Also, Mario Ontiveros asked if anyone would want to form a subcommittee:

1. Dale Ann Stieber, Occidental College Library
2. Mario Ontiveros, USC
3. Teri Robertson, Archives Advocate
4. Kenneth W. McGuire, Historical Conservancy, St. Vincent Medical Center
5. Robert Marshall, The Urban Archives Center, California State University, Northridge, robert.marshall@csun.edu
6. Christopher Coleman, UCLA

IV. LA as Subject Web site, listserv Update – Mario Ontiveros

In order to provide a more efficient service to our members, the Executive Committee has decided to switch to a moderated listserv.

Posting to the listserv will remain the same: send your email to LASUB-L@usc.edu. Questions about the content of a submitted email will be addressed by the Executive Committee.

Also, important reminders:

1) For Forum members to post and receive listserv messages, the senders email address must be registered to LASUB-L@usc.edu otherwise the listserv software will be unable to recognize the email. Any additional emails that you might use need to be registered, or added to the list, as well.

2) To update/add an email address to the listserv, simply send an email request to montiver@usc.edu with the subject line "subscribe to LASUB-L". In the body of the email, please include your name and contact information.

3) To unsubscribe, send an email to montiver@usc.edu with the subject line "unsubscribe to LASUB-L".

V. Tour of the Beverly Hills Public Library Historical Collection

VI. Next LA as Subject Archives Forum Meeting: April 11, 2006 from 10:00 A.M. – 11:30 A.M. at the Metro Transportation Library & Research Center, Los Angeles County Metropolitan Transportation Authority

RSVPs

Matthew Barrett, MTA Transportation Library & Research Center,
BarrettM@metro.net

Phil Bedel, Santa Monica Mountains National Recreation Area,

Avery Clayton, Mayme A. Clayton Library, aclayton@wsbrec.org

Phil Ethington, History Department, University of Southern California,
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Irene Fertik, Photographer, irene.fertik@verizon.net

Shelley Gazin, SGAZIN@aol.com

Marlene Gilbert, Archives Advocate, Counselmfg@aol.com

Jennifer Allan Goldman, Archives & Special Collections, CSU Dominguez Hills
jgoldman@csudh.edu

Shirley Ito, Amateur Athletic Foundation Sports Library, SItto@aafla.org

Susan Jones, Southern California Library, susan@socallib.org

Phil Kovinick, Writer and Archives Advocate, mareko@pacbell.net

Kathy Lo, Occidental College Library

Robert Marshall, The Urban Archives Center, California State University,
Northridge, robert.marshall@csun.edu

Kenneth W. McGuire, Historical Conservancy, St. Vincent Medical Center,
KennethMcGuire@dochs.org

Cynni Murphy, Santa Monica Public Library, cynni.murphy@smgov.net

Mario Ontiveros, University of Southern California, montiver@usc.edu

Tom Philo, Archives & Special Collections, CSU Dominguez Hills

Teri Robertson, Archives Advocate, tessbobfils@uclalumni.net

Dale Ann Stieber, Occidental College Library, dstieber@oxy.edu

Michael Swift, Geography Map Library, California State University, Northridge, no email address available

Kris Tacsik, Geography Map Library, California State University, Northridge, hfgeg008@csun.edu

Jim Walker LACMTA Library, WalkerJ@metro.net

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Carol A. Wells, Center for the Study of Political Graphics, cwells@igc.org; cspg@politicalgraphics.org

Marian Yoshiki-Kovinick, Writer and Historian, mareko@pacbell.net

Claude Zachary, University Archives & Manuscripts, USC, czachary@usc.edu