

LA as Subject
General Membership Meeting
Via Zoom
4/11/2023

Agenda

- Standing items
 1. Approve **February meeting notes**
 2. New members
- Reminder on meeting recordings and meeting notes
- REMINDER-Election nominations
- Archives Bazaar update
- Code of Conduct call for comment
- Call for in person events
- New business

1. Approval of the February 2023 LAAS General Meeting notes

- Jessica Gambling asked all members in attendance to vote “yes” (approve) or “no” (don’t approve) using the Zoom Chat feature.
- Notes were approved as written.

2. Welcome new members

- Los Angeles Contemporary Archive: <https://www.lacarchive.com/>
- Altadena Historical Society: <https://www.altadenahistoricalsociety.org/>

3. Reminder on meeting recordings and meeting notes

- Notes are taken at every meeting by the Secretary.
- Zoom Chat is saved by the Secretary only for completion of the meeting notes. After which the Zoom Chat file is deleted.
- A draft copy of the notes are sent out ahead of meetings for members to review and offer corrections.
- Corrections should be sent directly to the Secretary and/or the Executive Committee.
- Meetings are generally not recorded.
- Occasionally, we will record select presentations so that they can be made available to members to view beyond the meeting.
- One member asked why we don’t record the meetings? Executive Committee responded it was important to keep the meetings informal and candid; a dynamic which could change if the meeting were recorded.
- The same member still thought we should record the meetings. Further discussion ensued which covered:
 - Recording further complicates things because permissions are needed.
 - File space is also needed to store large files for each meeting if it were recorded.

- Another member brought up Zoom’s functionality in terms of recordings: audio as well as video.
- A member mentioned in Chat that the meeting notes are a good summary of each meeting.
- Members in attendance were asked to vote on recording the meetings via the Zoom Chat feature. 14 voted against recording; 3 voted in favor of recording; and 7 voted “neutral.”

4. Election Nominations

- Julie Yamashita reminded everyone about the upcoming elections.
- Nominations are due May 16 and can be emailed to Julie or Liza Posas.
- If you are self-nominating, a short bio about yourself should be sent along with your nomination.
- Election will open on Tuesday, May 30, and will close on Monday, June 12, at 11:59pm.
- The following positions are open for election:
 - Membership & Nominating Lead – Julie Yamashita is term-limited
 - Exhibits Lead – Alejandra Gaeta is term-limited
 - Programming & Education Lead – Stella Castillo is able to run for re-election
 - Executive Committee Chair - Jessica Gambling is able to run for re-election

5. Archives Bazaar Update - Azalea

- Azalea Camacho said the next Archives Bazaar would be held on Saturday, October 28 in a similar format to last year’s bazaar: 10am to 3pm with the reception and awards held after 3pm.
- The planning committee has met once so far and the next meeting will be held on April 17th.
- They are working on the programming.
- Please contact Azalea if you want to participate in planning and/or want to send suggestions.

6. Code of Conduct call for comment

- Jessica informed the members that a Code of Conduct was drafted by the Executive Committee.
- She shared her screen so members could read along while Jessica read the document.
- Members were informed a copy would be sent to them via the listserv for their review.
- The Executive Committee would appreciate hearing comments from the membership – comments can be made directly in the Google document and/or sent to Jessica.
- The draft document will be part of the election ballot for the membership to vote for adoption.
- It should be noted that this document is easy to change and improvements can always be made for future versions.

7. Call for in-person events

- As per the discussion and meeting notes from February’s General Meeting, the standing business meeting will remain on Zoom going forward.

- Many people find it more convenient to meet virtually and we are able to get more attendees virtually than in-person.
- In the alternating months, when we don't have a virtual General Meeting, we would like to have in-person events such as repository tours, happy hour, weekend meet-ups, etc.
- We are looking for people who want to host.
- The [Proposal Form](#) on the [LA as Subject website](#) will be modified to add free text for more space to propose more in-person events than just tours.

8. New business

- Tom Savio announced that the LA Union Station Historical Society has lost two board members. They are looking for another board member or two or three. Get a free mug! Board members work with Metro on preserving Union Station and should have an interest in archives and/or architecture. He shared his telephone number in Chat and he shared an email address, laushs@earthlink.net, if you are interested or would like more information.
- Guadalupe Martinez from California Revealed that there was still space in their upcoming "Demystifying Digitization" all-day workshop in Arcadia on Friday, April 14th.
- Lulu Urdiales announced that Self Help Graphics 50th Anniversary Paper Fashion Gala & Runway Show is coming up soon on May 20th. The tickets should now be live, <https://www.eventbrite.com/e/50th-anniversary-biennial-paper-fashion-gala-runway-show-tickets-598551933947>.
- Lisa Crane informed everyone that there are currently 4 exhibitions at The Claremont Colleges Library and an upcoming program featuring the Los Angeles River.
- Lisa Crane congratulated California Revealed for winning the Society of California Archivists 2023 Archives Appreciation Award.
- Guadalupe Martinez suggested those interested should see the [California Revealed website](#) for how to participate. Applications are currently being accepted now through July 28. Scroll to the bottom of the webpage and click on the link for partnerships.

Next meeting:

Tuesday, June 13, 10am to noon via Zoom.